

RWANDA

VACANCY ANNOUNCEMENT

Africa Humanitarian Action (AHA) is an international humanitarian non-governmental organisation providing effective humanitarian assistance to alleviate human suffering. AHA has been operating in building the strength of African people to solve African problems for the past 27 years. AHA is a partner of Government of Rwanda (MINEMA), UNHCR, UNFPA & WFP and provides Comprehensive Primary Health Care, Nutrition and HIV/AIDS services to refugees residing in Kiziba, Kigeme and Mugombwa refugee camps, urban refugees in Kigali and Huye and for Rwandan Returnees in the Transit Centres of Kijote and two Reception Centres (Bugesera and Nyanza). AHA currently wants to employ qualified and motivated personnel for the following positions:

Location	Vacant positions	Level Required	No	Work experience	Key Technical Skills & Knowledge required
AHA Kigeme	Clinical Nurse	A1/Ao in General Nursing	2	3 Years and above	<ul style="list-style-type: none"> ▪ Minimum of 3 years previous relevant Job experience working in a public Health Centre and or Hospitals; ▪ Analytical and problem solving skills; ▪ Attention to detail and high level of accuracy; ▪ Good communication skill; ▪ Familiar with use of MS Office: Power Point, word & Excel ▪ Fluent in Kinyarwanda, English and/ or French, Knowledge of all is an advantage;
AHA Mugombwa	Pharmacy Nurse	A1/Ao in General Nursing or related field.	1	3 Years and Above in store and drug management.	<ul style="list-style-type: none"> ▪ Must have a working knowledge and or experience in drug management; ▪ Interpersonal skills in Communication & good knowledge in record keeping; ▪ Familiar with MS Office: Power Point, word and Excel; ▪ Analytical and problem solving, attention to detail and high level of accuracy skills; ▪ Fluent in English, Kinyarwanda and or French, Knowledge of all is an advantage;

Starting date: As soon as possible

Period: 3 months & Renewable

Required: Rwandan Nationality

For all posts, working experience with NGOs interacting with refugees or displaced population is an added value. Interested candidates should submit, their motivation letter, updated C.V together with three references, copy of national ID/Passport, and copy of latest work certificates documents for the previous employer all in **One PDF Format**. All candidates should submit their applications addressed to the Head Finance, Admin. & Logistics in the email address: vedaste.gakunde@gmail.com and a copy to mulugetatena@yahoo.com and nzade60@gmail.com, and specify the position applied in subject line not later than **05/10/2021 at 12 pm**.

Gakunde Vedaste
Head, Finance, Admin. & Logistics

Done at Kigali, 29 September 2021

