



Pentecost Church of Rwanda

ADEPR Church

JOB ANNOUNCEMENT

ABOUT ADEPR Church

- **Our mission**

- 1° To preach the Gospel of Jesus-Christ and teach the Word of God according to the Holy Bible;
- 2° To promote social welfare and good relationships and economic development of beneficiaries focusing on health services, education and other development activities.

- **Our vision**

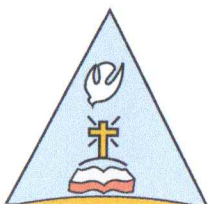
The vision of ADEPR Church is transforming the lives of people in a holistic way through preaching the gospel of Jesus Christ.

- **Our Values**

Christ-Centeredness, Love, Stewardship, Accountability, transparency, Integrity, Commitment.

The Pentecostal Church of Rwanda ADEPR is proceeding the recruitment of 43 employees for the positions detailed in the table below.





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POSITION	Number of Positions	PLACE OF WORKING	SUMMARY OF KEY RESPONSIBILITIES	REQUIREMENT
Project Health Development Social Workers	26	NYAGATARE Region <ul style="list-style-type: none"> - Rw0365 ADEPR Gabiro - Rw 0358 ADEPR Kabarondo - Rw0317 ADEPR Gashenyi NGOMA Region <ul style="list-style-type: none"> - Rw 0371 ADEPR Nyakarambi - Rw0337 ADEPR Sake MUHOZA Region <ul style="list-style-type: none"> - Rw 0486 ADEPR Muhondo - Rw0497 ADEPR Gatonde GIHUNDWE Region <ul style="list-style-type: none"> - Rw0318 ADEPR Ntura 	<p>Health & community development social worker is responsible for the welfare of all beneficiaries and the development of their families.</p> <p>He/she does monitor, follow up, advice, and provide support to beneficiaries on health issues identified and enter the data into the system. HCDSW sets preventive measures to any diseases and illness</p> <p>Advocacy for the children and youth, child abuse prevention and response</p>	<p>Nursing- Advanced diploma Public health, Mid-wives, Clinical Medicine, Mental Health and Other related fields</p> <p>Key technical skills and competences required: Extensive knowledge in social development, Extensive knowledge in health promotion and disease prevention Excellent communication skills, Analytical, problem solving and critical thinking skills, Leadership skills, Report writing and presentation skills, Computer literate, Coordination, planning and organizational skills, the candidate at the most must be 40years old and reside in the area where the project is being implemented.</p>

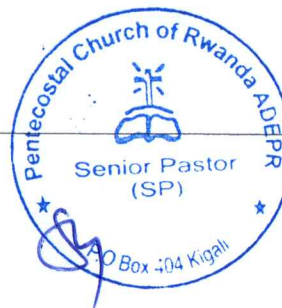




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		<ul style="list-style-type: none"> - Rw0510 ADEPR Manji - Rw0388 ADEPR Ngange <p>HUYE Region</p> <ul style="list-style-type: none"> - Rw 0501 ADEPR Gahabwa - Rw0366 ADEPR Kibeho - Rw0355 ADEPR Kinyamakara - Rw0368 ADEPR Cyegera - Rw 0519 ADEPR Rutiti <p>RUBAVU Region</p> <ul style="list-style-type: none"> - Rw 0352 ADEPR Bikoro - Rw0375 ADEPR Jenda - Rw0483 ADEPR Kabaya - Rw0491 ADEPR Mushubati <p>NYABISINDU Region</p> <ul style="list-style-type: none"> - Rw 0518 ADEPR Rurangazi <p>GICUMBI Region</p> <ul style="list-style-type: none"> - Rw0516-ADEPR Kinihira - Rw0517-ADEPR 		
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		Mukarange - Rw0514-ADEPR Rugese - Rw0356-ADEPR Meshero - Rw0396 ADEPR Buyoga		
Project Communication Social Workers	8	MUHOZA Region - Rw 0515 ADEPR Rushubi - Rw 0372 ADEPR Bukane RUBAVU Region - Rw0490 ADEPR Mubano GICUMBI Region - Rw0517-ADEPR Mukarange - Rw0514-ADEPR Rugese - Rw 0488 ADEPR Kagamba GIHUNDWE Region - Rw0327 ADEPR Karengera NYABISINDU Region - Rw 0518 ADEPR Rurangazi	<p>Communication Social Worker is responsible for all correspondences between beneficiaries and their respective sponsors. He/ she follows up their academic performance and keeps beneficiaries and their household records whether in the system or in each child/youth's hard file, to ensure that each child/ youth is known, loved, and protected.</p> <p>Communication Social Worker reports to the Project Director Providing support in the process of registering and take photo for new beneficiaries)</p>	<p>Bachelor Degree Leadership and management, Business Administration, Education, Rural development, Social work and social development, Development studies, Other related fields</p> <p>Key technical skills and competences required: Analytical, problem solving and critical thinking skills Leadership skills, Report writing and presentation skills Coordination, planning and organizational skills), Computer literate, the candidate at the most must be 40years old and reside in the area where the project is being implemented.</p>



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Project Accountant	9	<p>MUHOZA Region</p> <ul style="list-style-type: none"> - Rw 0486 ADEPR Muhondo <p>GIHUNDWE Region</p> <ul style="list-style-type: none"> - Rw0480 ADEPR Bugarama - Rw0392 ADEPR Nyakabwende - Rw0387 ADEPR Muramba - Rw0397 ADEPR Bigutu <p>GICUMBI Region</p> <ul style="list-style-type: none"> - Rw0516-ADEPR Kinihira - Rw0517-ADEPR Mukarange - Rw0514-ADEPR Rugese <p>HUYE Region</p> <ul style="list-style-type: none"> - Rw0359 ADEPR Rusatira 	<p>Accountant social worker oversees planning, procurement, and monitoring budget execution at FCP.</p> <p>He/she is responsible for proper funds management, financial bookkeeping, and timely reporting for the effectiveness of the children and youth ministry.</p> <p>He/ she reports to the Project Director</p> <p>Proper preparation and implementation of curriculum lessons</p>	<p>Bachors Degree in Accounting Finance, Other related fields like ACCA, CPA,</p> <p>Key technical skills and competences required: Knowledge to analyze financial information and produce reports, Deep understanding of financial accounts. Strong IT skills particularly in financial software Fast track, Planning and organizational budgeting skills, Knowledge of accounting principles, practices and financial data reporting</p> <p>the candidate at the most must be 40years old and reside in the area where the project is being implemented.</p>
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HOW TO APPLY:

Interested candidates should send their application documents (in one PDF document) including Motivation letter, copy of ID, copies of education certificates, Church recommendation letter, Curriculum Vitae including names of three referees as well as their emails and telephones.





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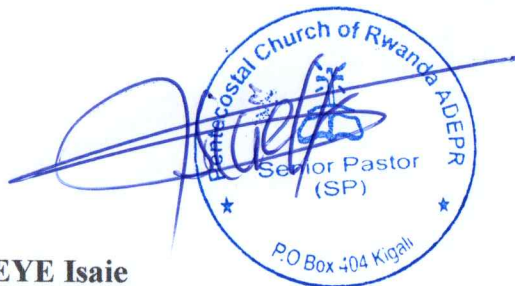
All applications are to be addressed to the ADEPR Church Senior Pastor and send their application file via the **adeprtwifuza2021@gmail.com** and we will only be contacting shortlisted applicants. **Deadline is 21th June 2022.**

NOTE:

- Only applications sent via the above e-mail shall be considered;
- Only Candidates with the right qualifications and relevant experience shall be shortlisted and contacted;
- Incomplete applications shall be rejected. All requested documents should be sent as required.

Done at Kigali,

14th June 2022



Pastor NDAYIZEYE Isaie
Senior Pastor of ADEPR Church