

About Us:

Omega Engineering Systems LTD is a leading IT Company and short courses training provider in Rwanda, Located at Kigali – Rwanda, Athene Building, room 67.

We provide professional services in tender preparation training both private and public, assistance in tender preparation, IT advisory, Air Conditioning installation, Software development and web design, cctv installation, network installation and maintenance of IT equipment.

Background of the training

If you are an entrepreneur or an individual interested to learn and enhance your skills in tender preparation both private and public , navigation to umucyo e-procurement.

Look for Omega Engineering Systems LTD is proud to present our upcoming training designed for you.

Our expert instructors will guide you through interactive sessions and hands-on exercises to help you understand the concepts and practices better.

Our training programs will cover everything you need to know about :

2.1 private and public tender preparation training:

- Client and Service Provider
- Type of tenders and its preparation
- Type of evaluation
- tendering process and its preparation: private and public
- Reporting process and type of report
- Contract management

2.2 Navigation to Umucyo e-procurement system:

- To Analyze the procurement plan
- To search for advertised Tender
- To upload a prepared tender
- To look for a tender notification
- Contract management.

Why attend?

To get a clear understanding of bidding process.

To gain knowledge and skills in tender preparation.

To be familiar with umucyo e-procurement Platform:

Learn how to navigate and utilize popular e-procurement platforms efficiently, bidding process and contract management.

Boost your career: to boost your resume on Job market.

Networking: to network with other professionals.

Who is to attend ?

Entrepreneur or interested individual with at least A2 secondary school certificate or fresh graduate, graduate, master degree holder and above.

Training Packages:

Tender preparation

Client and Service Provider

- Type of tenders and its preparation
- Type of evaluation
- tendering process and its preparation: private and public
- Reporting process and type of report
- Contract management

Navigation to Umucyo e-procurement system

- To search for advertised Tender
- To upload a prepared tender
- To look for a tender notification

- Understanding Bidding process in Rwanda

- Cost control and budgeting

- Contract management.

6. Training Duration:

Training duration is for 15 working Days.

7. Training Schedule:

The training will run from 5:30 PM to 19h30 PM.

8. How to Register

To register, or call us through the provided contacts. We look forward to seeing you soon!

9. Training fees

Training fees is 150,000 Rwf with VAT inclusive per individual.

10. Responsibility and Payment process

10.1 Omega Engineering Systems LTD is responsible to:

- To provide a contract to the trainee.
- To provide training during work and calendar days and the training period is 2 Hours per day.
- To provide an EBM receipt to the trainee once the payment is done by trainee.
- To Provide a Training Certificate after program completion.

10.2 Trainee is responsible to:

To use his own laptop.

To attend a training as specified in terms and condition of contract.

To pay the tuition and fees as specified in payment modalities.

To book your space, kindly proceed by paying the training fees through the following bank details:

Account Name: OMEGA ENGINEERING SYSTEMS LTD

Account Number: 20085308001

Account Currency: RWF

In case you use the bank payment please Scan the bank slip and send it to:omegasystem2024@gmail.com OR bring the hard copy of the bank slip to Omega Head office located at Nyarugenge, athene Building room 67.

Managing Director of Omega Engineering Systems LTD



Stamp and signature 8/3/2024