

VACANCY ANNOUNCEMENT

African Evangelistic Enterprise (AEE-Rwanda) wishes to recruit full-time project officers for community-based interventions across the country.

Purpose of the positions

The Project officers in areas of public health and nutrition, child right promotion and sponsorship, economic strengthening and livelihood development will be responsible for project implementation at the community level to ensure specific project objectives are achieved.

Minimum required qualifications

- The ideal candidates should preferably hold a bachelor's degree at least in one of the following areas - education science, social science, rural and community development, agroforestry, public health and nutrition, or other related fields.
- The candidate must have at least 2 years of experience working with the community.
- He/she must have high level of language proficiency in English; able to make oral presentations and write clear reports.
- He/she must be self-motivated, persistent, resolute, and able to deliver without close supervision.
- **A Born-again Christian who is compassionate and cares, with ability to foster teamwork.**
- Must have excellent people skills.
- Must be a good communicator, capable of effectively sharing knowledge and skills gained with others.
- Ability to travel 50-60% of the time using a motorcycle throughout program covered zones and work flexible hours.
- Computer literacy to a high standard in Microsoft Office
- Flexibility, humility, resourcefulness.
- **Driving license, category A**

Qualified female candidates are encouraged to apply!

APPLICATION DOCUMENTS

- Expression of interest letter
- Updated CV (maximum 2 pages) with contact details
- 3 references
- Copies of educational qualifications
- Church recommendation
- Criminal Background Record
- Copy of National Identity card.
- Copy of Driving license

Please include the statement below in your motivation letter:

"By applying to this job, I understand and acknowledge that AEE-Rwanda requires its staff to treat all people with dignity and respect and to actively prevent harassment, abuse, exploitation, and human trafficking. Further, I understand that if I am a successful candidate, I will be subject to a comprehensive background check, and my personal/professional references will be asked to evaluate my behaviors related to the above safeguarding-related topics."

How to Apply

Qualified and interested candidates should submit their application documents written in English addressed to AEE Rwanda Executive Secretary **exclusively** to: aeerecruitment@aerwanda.ngo by **April 16th, 2024, not later than 5:00pm Kigali time.**

N.B. Only selected candidates will be contacted for tests.

Beatrice Umulisa
AEE-Rwanda/ HR Manager



Done at Kigali, April 9, 2024

To Evangelize Rwanda through Word and Deed in Partnership with the Church

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