

Overview of the Organization

Born from the community spirit of Authentic Word Ministries/Zion Temple Celebration Center (AWM/ZTCC) in 2023, TC Kira Microfinance PLC, embarks on a mission to empower Rwandan's growth through innovative financial services. Specializing in uplifting SMEs, households and enterprises, we are setting our sights beyond Rwanda, aiming for a broader impact across Africa. With us, you are not just a client but a partner in prosperity.

Position: Risk and compliance manager

This position is very key for a financial institution. The person at this position will be in charge of:

- Provide quantitative risk analytics,
- Advising the business on risk impact and opportunities, and the appropriate response strategies thereto,
- Assuring the organizational health, regulatory compliance, and internal control environment.
- Performs credit analysis and reviews for existing and new customers.
- Prepare monthly credit and market risk management reports.
- Assist in developing and implementing credit and market risk frameworks and policies.
- Perform risk assessments and establish our company's tolerance for risk.
- Review our current compliance policies and procedures to identify areas of improvement.
- Draft new and update existing internal risk and compliance policies so that they match industry standards.
- Conduct regular internal audits to ensure compliance procedures are followed across the organization.
- Maintaining records of compliance practices.
- Establish relationships with important external bodies and stay up-to-date on the changes in industry requirements and all relevant regulations.
- Organize workshops and training sessions to educate and update employees on the organization's compliance policies, regulations, and processes
- Prepare risk management reports for top-level management based on internal reviews and advise the executives on risk mitigation measures and implementation of adequate compliance programs.

Adress: Gitega Camp Kigali Road Kg132, Huse No.3

Phone: (+250) 783523248

Hotline: 5010 Email: info@tck.com Website.www.tck.com

Requirements

- Bachelor's degree in Risk Management, Human Resources, Accounting, Finance, or a related field.
- At least 5 years of experience in Risk Management, Compliance, or similar areas.
- In-depth understanding of local regulations relevant to our industry.
- Excellent problem-solving skills and attention to detail.
- · Exceptional interpersonal and communication skills.
- Compliance certifications will be considered a plus [CCEP, CISSP, CRCM, etc.]

Interested candidate must sent cover letter and detail CV at email: <u>info@trustcapitalkira.com</u> on 03rd October 2024 at midnight.



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