



## SPECIAL DRIVERS UNITED LTD

Kigali City, Gasabo District, Kimironko Sector, Bibare Cell

KG 200St, Plot 31

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### ITANGAZO RYO GUSABA UBWUNGANIZI MU MATEGEKO

Ubuyobozi bwa sosiyete Special Drivers United Ltd, buramenyesha abantu cyangwa ibigo babyifuzwa kandi bujuje ibisabwa ko bwifuzwa umwunganizi mu mategeko mu gihe cy'amezi atandatu. Ababyifuzwa bagomba kuba bujuje ibi bikurikira:

1. Kuba ari umunyamategeko wemewe n' urugaga rw'aba avocats mu Rwanda,
2. Kugira uburambe mu byerekeye ubwunganizi mu mategeko byibuzwe bw'imyaka itanu by'akarusho mu masosiyete y'ubucuruzi kandi bifitiye ibihamya,
3. Kugira uburambe mu byerekeranye no gutegura cyangwa gusubiramo (verification) ama baruwa afite uburemere (review of sensitive letters),
4. Kumenya gutegura neza cyangwa gusubiramo (verification), Kontaro zose z'umu client zirimo iz'abakozi, aba consultants, iz'amasoko ndetse n'izindi zose umu client azakenera gusinyana n'ibindi bigo ku buryo ziba zubahirije amategeko kandi zitagira ingaruka ku mu client,
5. Kugira ubumenyi buhagije mu gutegura imyanzuro y'ibirego ireba umu client no kuyitanga mu Nkiko yaba ari aho umu client arega cyangwa aregwa,
6. Kugira ubumenyi buhagije mu byerekeranye no kwisunga amategeko mu gihe cyo kwishyura aba clients batinze kwishyura (doubtful debts).

### **Inyandiko zisaba aka kazi zigomba kuba zigizwe nibi bikurikira:**

- Ibaruwa isaba akazi iherekejwe n'umwirondoro (CV) wuzuye w'usaba yandikiwe Umuyobozi w'Inama y'Ubutegetsi ya Special Drivers United Ltd,
- Fotokopi y'indandamuntu cyangwa icyemezo gitangwa na RDB kuri cabinet
- Ibyemezo byose byagaragaza uburambe busabwa haruguru,

Ababyifuzwa bujuje ibisabwa, bagomba kuba bagejeje dossiers zabo zisaba aka kazi ku bureau bya SDU Ltd cyangwa bakabyohereza kuri email [specialdriversunited@gmail.com](mailto:specialdriversunited@gmail.com) bitarenze taliki

..... 21/10/2024 ..... saa ..... 17h ..... 30' .....  
Bikorewe i Kigali none taliki ..... 16/10/2024 .....

**Hatibu Rwakayikara**

Umuyobozi w'Inama y'Ubutegetsi

*[Handwritten signature]*

