



RWANDA


VACANCY ANNOUNCEMENT

Africa Humanitarian Action (AHA) is an international humanitarian non-governmental organisation providing effective humanitarian assistance to alleviate human suffering. AHA has been operating in building the strength of African people to solve African problems for the past 31 years. AHA is a partner of Government of Rwanda (MINEMA & UNHCR) providing comprehensive Primary Health Care, Nutrition and HIV/AIDS services to refugees residing Gashora and ASRH services in Kigeme, Kiziba & Mugombwa. AHA currently wants to employ qualified and motivated personnel for the following position.

Location	Vacant position	Level Required	Qty	Work experience	Specific experience required
AHA Kiziba	Data Manager	Ao in Nursing, Public Health & Statistics	1	2 years and above in Health Data Management	<ul style="list-style-type: none"> ▪ Working experience in Health Sector, implementation, monitoring, evaluation and coordination of health and nutrition services in Health Facilities or NGOs; ▪ Familiar with CDC – PEPFAR reports; ▪ Familiar with HMIS, CVRS, CBS & Microsoft Offices; ▪ Attention to detail and high level of accuracy ▪ Reporting, presentation, analytical, problem solving and time management skills, ▪ Fluent in Kinyarwanda, English and /or French. Knowledge of all is advantageous.

Starting date: As soon as possible
 Period : 1 year renewable
 Nationality : Rwandan

Working experience with NGOs interacting with refugees or displaced population is an added value. Interested candidates should submit their motivation letter, updated C.V together with three references, copy of national ID/Passport and copy of latest work certificates documents from previous employer all in One PDF Format. All candidates should submit their applications addressed to Finance, Admin. & Logistics Officer on the email address: cofinadminlogistics@africahumanitarian.org.rw and copy to cohumanresource@africahumanitarian.org.rw not later than 10/04/2025 at 17: 00.


 Niyonsaba Berthe
 Finance, Admin. & Logistics Officer



Done at Kigali, 04/04/2025