

## Job Description for Senior Consultant - Accounting & Tax Advisory

### About Us

At Visions Africa, we serve clients locally and internationally who seek high-quality accounting and tax advisory solutions.

We aim to provide clients with the solutions they need—supported by strong technical expertise in accounting, tax, and customer service.

Our mission is to build a leading accounting firm in Rwanda and beyond, serving clients globally with a special focus on Rwanda, Switzerland, and other selected markets.

By growing a successful firm, you contribute to both the company's and your own professional success and reputation. At Visions Africa, you are invited to shape the company's direction as we work to become a preferred employer in Rwanda, attracting top talent in accounting and tax services.

To learn more about our culture, values, and how you can be part of our team delivering outstanding client service globally, visit our page here: <https://visionsafrica.com/about-us/>

### What We Offer

- Competitive compensation package
- Guaranteed professional growth for driven individuals
- Regular team events, internal trainings, and external trainings
- Medical insurance for you and up to 3 dependents
- Paid Time-Off
- Performance Bonus

### What We're Looking For

As a **Senior Consultant in Accounting and Tax Advisory**, you will play a pivotal role in delivering high-quality technical services while ensuring full compliance with applicable tax laws. A key

part of your role is building long-term client relationships through consistent communication, participation in industry engagements, and active networking. Understanding client needs and recommending the most appropriate solutions will be essential to your success.

You will also contribute to strengthening service quality across the organization through training initiatives, internal reviews, and continuous improvement. Staying updated on tax laws—both in Rwanda and client jurisdictions—is critical. You will also support the customization of services to improve client satisfaction and contribute to broader improvements in processes, tools, and team engagement.

At Visions Africa, you will have opportunities to influence service offerings and areas of specialization that align with company goals and your technical expertise. Demonstrating leadership in meeting KPIs and supporting junior staff will form a key part of your contribution.

This role offers a dynamic opportunity to shape the growth of Visions Africa while leveraging your expertise to drive excellence in accounting and tax advisory.

## Key Responsibilities

- Deliver high-quality accounting and tax advisory services
- Ensure full compliance with tax laws and regulations
- Build and maintain strong client relationships through communication and networking
- Drive service quality improvements through training, internal reviews, and best practices
- Customize services and solutions to enhance client satisfaction
- Conduct research and develop memos, best practices, and training materials on accounting and tax topics
- Support complex accounting clean-ups and rectification projects
- Lead advisory mandates for clients on accounting, tax, and compliance matters
- Support and/or lead tax dispute handling with RRA
- Prepare accurate financial reports and provide insights for decision making
- Lead engagements ensuring high-quality, timely, and error-free deliverables
- Stay updated with industry trends, tax laws, ERP developments, and professional standards

## About You

- Must be fully qualified CPA, ACCA, ACA, or CIMA
- Minimum of 3 years' experience in accounting, tax, or audit, with the ability to manage client engagements independently
- Strong communication skills in English (French is an advantage)
- Strong knowledge of major ERP systems (e.g., Odoo, SAP, NetSuite), enabling efficient and technology-driven service delivery

## Career Development Plan

At this stage of your career, you have already built several years of professional experience. You will support the team's success by handling complex technical work, leading client interactions, and proactively contributing to the firm's growth.

You will establish yourself as a valuable asset by taking the lead on new client mandates, with support from a Team Lead when required.

Beyond your core responsibilities, you will actively develop technical strengths that can evolve into specialized service offerings tailored to specific industries or client needs.

Within the next 2–3 years, you will be well-positioned to grow into a technical expert role or take on responsibilities as a Deputy Team Lead.

**Note:** This job description is indicative and not limited to the responsibilities listed. Adjustments may be made based on evolving business needs.