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[www.rwandainterfaith.org](http://www.rwandainterfaith.org)

Twitter: **@interfaithRda**

Facebook: **@interfaithrwanda**

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**Tender Notice (TN) / Invitation for Bids (IFB)****TITLE: TENDER FOR SUPPLY OF OFFICE STATIONARIES**

CLIENT: Rwanda Interfaith Council on Health (RICH)

The Rwanda Interfaith Council on Health (RICH) hereby invites eligible bidders to submit their offers for the  
**SUPPLY OF OFFICE STATIONARIES:**

S/N	Tender Title and Tender Number	Bid Security	Deadline for Submission
1.	TENDER REFERENCE NUMBER:  <b>RICH/007/25/OT</b>  TENDER NAME: <b>SUPPLY OF OFFICE STATIONARIES</b>	<b>Bid Security</b>  <b>For: 500,000 Rwf</b>	25/11/2025  11:00 a.m.

Interested bidders may request the detailed tender document for each lot by emailing: [richprocurement@rwandainterfaith.org](mailto:richprocurement@rwandainterfaith.org), and attaching proof of payment of a non-refundable fee of Ten Thousand Rwandan Francs (10,000 RWF). Please mention on the deposit slip as follows: **"SUPPLY OF OFFICE STATIONARIES"**

**Payment Details:**

- **Account Name:** RICH
- **Account Number:** 4002200459855
- **Bank:** Equity Bank Rwanda

**Submission Guidelines:**

- All bids must be submitted as a **single PDF document** via email to: [richprocurement@rwandainterfaith.org](mailto:richprocurement@rwandainterfaith.org)
- **Deadline for submission:** 25<sup>th</sup> November 2025 at 11:00 a.m. (Kigali Time)

**Note:** Late submissions will be automatically rejected.

**Additional Information:**

- Bids must remain valid for **120 days** from the date of opening.
- All bids must be accompanied by a **valid bid security**
- Any claims or complaints related to the tender must be submitted **within three (3) days** of receiving the provisional notification of award.

Done in Kigali, on **11<sup>th</sup> November 2025**

GATETE Jean Marie Vianney

Executive Secretary

Rwanda Interfaith Council on Health



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**Vision:** A Healthy Nation in which Religious Denominations are United for Health and Peace